

MINUTES OF THE CEMETERIES ADVISORY COMMITTEE HELD ON TUESDAY 5 FEBRUARY 2019, IN THE TECHNICAL SERVICES MEETING ROOM - CIVIC CENTRE, 93 TODD STREET ALICE SPRINGS

PRESENT

Mayor Damien Ryan
 Deputy Mayor Matt Paterson
 Councillor Jamie de Brenni (Chair)
 Councillor Glen Auricht
 David Hewitt - National Trust
 Mark Mossop - Centre Funerals
 Pastor Rod Holmes - (Proxy for Alice Springs Ministers Fellowship)

OFFICERS IN ATTENDANCE

Mr Scott Allen - Director Technical Services
 Mr Ben Fitzgerald - Manager Works
 Ms Kylie Jones - Senior Records Officer
 Mrs Stephanie Dominguez - Executive Assistant (Minutes)

13 th Alice Springs Town Council Cemeteries Advisory Committee Meeting - Attendance List					
	9 Oct 2018	5 Feb 2019	2 April 2019	4 June 2019	7 Aug 2019
Mayor Damien Ryan	✓	✓			
Deputy Mayor Matt Paterson	A	✓			
Councillor Glen Auricht	✓	✓			
Councillor Jamie de Brenni	✓	✓			
Councillor Catherine Satour	A	A			
David Hewitt	✓	✓			
Dave Mortimer	✓	A			
Mark Mossop	✓	✓			

- ✓ Attended
 ✓ Proxy attended in place of committee member
Proxy
 A Apology received
 -- No attendance and no apology recorded

The meeting opened at 12.30 pm

1. APOLOGIES

Councillor Catherine Satour
 David Mortimer

2. CONFLICTS OF INTEREST

2.1 Mayor Ryan advised that in regard to any Heritage matters he would declare a conflict of interest.

3. MINUTES OF PREVIOUS MEETING

3.1 Minutes of the previous meeting held 9 October 2018

RESOLVED:

That it be a recommendation to Council:

That the Minutes from the Cemeteries Advisory Committee Meeting from 9 October 2018 be confirmed with amendments as a true and correct record of that meeting.

Moved: Councillor Auricht **Seconded:** David Hewitt **CARRIED**

3.1.1 Amendment to previous minutes (Agenda Item 7.3 - Pet Cemetery)

- David Hewitt asked that the minutes be amended to reflect his concern with regard to the timeframe and concern with the cost involved in regard to the Pet Cemetery on behalf of National Trust.

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1 Request from Albert Namatjira Family to mark gravesite of Jonathan Namatjira (Agenda Item 5.3)

Councillor Auricht advised the grave site had been identified, and he will follow up with the family at an appropriate time in regard to progress this matter further.

- This matter has been removed from the agenda.

4.2 Alice Springs General Cemetery - Conservation and Management Plan – over-arching cover letter (Agenda Item 7.1)

Discussion ensued in regard to resolution that was endorsed by Council at the Ordinary Meeting, 29 October 2018.

“Council reserves the right to vary or amend as required the content subject to the recommendations of the Alice Springs Town Council Cemeteries Advisory Committee”

RESOLVED:

That it be a recommendation to Council:

That Council approve the completion of the document with an over-arching letter developed by Mayor, Director Technical Services and Council Solicitor.

CARRIED (20011)

- The Director Technical Services confirmed an ‘overarching letter’ would be included prior to the plan being shared for public consultation for 28 days.
- Public consultation would be advertised in the standard methods through newspaper advertisements, online, and through social media.
- Following the public consultation, the document would then be submitted to Council for adoption.

RESOLVED:

That it be a recommendation to Council:

1. **That an over-arching cover letter be included with the *Alice Springs General Cemetery - Conservation and Management Plan* when distributed for public consultation.**
2. **That Council support the *Alice Springs General Cemetery - Conservation and Management Plan* being distributed for public consultation.**

Moved: Councillor de Brenni **Seconded:** Mayor Ryan **CARRIED**

4.3 Garden Cemetery – Water Bubbler

- The Director Technical Services confirmed the Water Bubbler has been installed at the Alice Springs Garden Cemetery and is operational.

4.4 Invitation to new proprietor of Crematorium

- The committee discussed the matter and determined it was no longer relevant to current business.

4.5 Friends of Memorial Cemetery

- The chair noted correspondence from a David Mortimer in his absence.
- Any concerns members have with Council process can be addressed with the Council CEO.
- Action item outstanding from previous minutes: *Dave Mortimer to proceed with forming 'Friends of the Memorial Cemetery' and provide Terms of Reference to Cemeteries Advisory Committee.*
- Agenda Item 7.3 deferred to the next meeting for the action to be completed.

4.6 Tree Farm

Mayor Ryan enquired in regard to the current progress on the 'Tree Farm' at the Garden Cemetery. The Director Technical Services responded, advising the work will recommence after other pressing operational matters had concluded.

5. CORRESPONDENCE

5.1 Reverend Jefferies, 23 November 2018

- Correspondence from Reverend Jefferies dated 23 November 2018 in regard to his resignation from the committee was received and noted.
- On behalf of the committee, the Chair thanked Reverend Jefferies for his contribution to the Cemeteries Advisory Committee.
- Pastor Holmes will address with the Alice Springs Ministers Fellowship at next meeting, next month and encourage their official recommendation for this committee.

Action:

Officers to draft a letter to thank to Reverend Jefferies for this contribution to this committee.

6. GENERAL BUSINESS

6.1 Expression of Interest (EOI) – Cemetery Entry Statement

The Director Technical Services advised that two submissions have been received which will be presented with any additional submissions at the next committee meeting after the EOI closing date has passed.

6.2 Garden Cemetery – Proposed Future Development Plan

The committee received and noted the *Proposed Future Development Plan*; which now includes the Chapel and Reserve Services Personnel Memorial.

- The Director Technical Services noted amendments required in regard to removing the Pet Cemetery from the document.
- The Chair requested thanks of this committee be passed onto relevant staff though the Manager Works for their efforts in maintaining a high quality of presentation of the cemetery.

6.3 Alice Springs General Cemetery – Conservation and Management Plans

The committee received and noted the *Alice Springs General Cemetery – Conservation and Management Plans*.

- The chair noted correspondence from a David Mortimer in his absence.
- The Director Technical Services confirmed all members of the public including this committee would have the opportunity to make comment during the public consultation period.
- Mayor Ryan enquired in regard to Loraine Dalwood Mason's contribution as Senior Records Officer on behalf of Council, and enquired if she should be recognised and mentioned in the formal acknowledgements. The Director Technical Services took this item on notice.

7. OTHER BUSINESS

7.1 Garden Cemetery Chapel – Televisions

The Manager Works gave an update on the Televisions for the Garden Cemetery Chapel:

- The televisions are due to be delivered in the coming weeks, and will be promptly installed.
- They will have plug and play functionality, allowing laptops to be connected and USB sticks to be inserted for slide shows during services.

7.2 Burial and Cremation Bill 2018

The committee received and noted the *Burial and Cremation Bill 2018*.

- The draft Burial and Cremation Bill 2018 has been released for public consultation and comment. More information on the Bill, including FAQs, and a link to the submission page can be found at:

<https://dhcd.nt.gov.au/publications-and-policies/draft-northern-territory-burial-and-cremation-bill>

- Please email submissions to baca@nt.gov.au or complete the submission form online. Submissions close on 31 March 2019. If you have any questions please contact:

Ethan Redshaw
Legislation and Policy Officer
Local Government and Community Development Division
Phone: 08 8995 5107 – Email: baca@nt.gov.au

7.3 Friends of the Alice Springs General Cemetery

Refer to Agenda Item 4.3. Matter deferred until next meeting.

7.4 Australasian Cemeteries & Crematoria Association – Annual Conference Alice Springs 13-16 October 2019

Mayor Ryan advised that *Australasian Cemeteries & Crematoria Association – Annual Conference* is being held in Alice Springs from 13-16 October 2019.

- Sessions to be held at the Alice Springs Convention Centre and on location at the Alice Springs Garden Cemetery.
- Expected attendance is approximately 150 people.
- Visit to all Alice Springs cemeteries expected.
- Further details to be provided closer to the date, and will be listed on their website:

<https://accaweb.com.au/events>

7.5 Draft Kilgariff Area Plan – drainage concerns

- Councillor Auricht expressed concern in regard to drainage concerns and flooding of the Alice Springs General Cemetery opposite the Kilgariff Estate.
- The Director Technical Services advised flooding had increased in the in the bottom corner after the widening of the road. The Director reported Council had made suggestions to Northern Territory Government about mitigation options.

The *Draft Kilgariff Area Plan* is available for public exhibition from 25 January 2019 - 22 February 2019:

<https://www.ntlis.nt.gov.au/planningPopup/Ita.dar.viewDocument/105752085?docId=106068557>

8. NEXT MEETING

Tuesday 2 April 2019, Technical Services Meeting Room, Civic Centre

Meeting closed at 13.07 pm

UNCONFIRMED